



Using the forums

Log into the Start2Farm ExtraNet at www.s2fdata.org

Click on 'Use the Forums'

To start a conversation. . .

- click 'Post New Forum Topic' at the top of the forums main page.
- Fill out the form. All fields with a red star must be filled out.
- Please preview your topic before saving it. Check for grammar and spelling and for tone. All posts should conform to the forum rules for posting.
- To add the Topic to the forums, click 'Save'.

To join a conversation. . .

- click on the desired Topic. You will be able to read the original post and all responses.
- To reply to a post, click on 'reply' at the bottom of the post or comment.
- You may also add a post to a Topic thread by filling out the 'Post new comment' form at the bottom of the page. Click 'Preview' and carefully review your post to be sure that it conforms to the forum rules of posting.
- Then click 'Save' to post your comments.

To attach a document to a post or comment. . .

- fill out the fields for your forum post. Be sure to fill in all fields with red stars.
- Before you save, click on 'File Attachments.'
- Browse to find your file, then click 'Attach'. The maximum upload size is 100 MB. Please check that your file has one of the allowed file extensions (*txt, doc, xls, pdf, ppt, pps, odt, ods, odp, csv, docx, xlsx, pptx, rtf, jpg, jpeg, gif, png*).
- If you need a different file extension, contact Jorie Porter Marjorie.Porter@ars.usda.gov.

To subscribe to a thread. . .

- click on the desired Topic.
- At the top right hand corner of the forum post, click on 'Subscribe to: This post.'
- Choose how often you want to receive updates from the forum.
- Click 'subscribe'.

To manage your subscriptions. . .

- click “My Account”.
- Then select the ‘Notifications’ tab. Use this section to edit and delete your forum subscriptions.

Rules of Posting

- ❖ The Start2Farm ExtraNet forums are for conversations about the BFRDP program, BFR programs, and other related topics. Personal or unrelated topics should be taken offsite.
- ❖ Language used should demonstrate professionalism and respect. Offensive, abusive, or discriminatory language against ANY group or individual will result in a termination of ExtraNet privileges.
- ❖ Although professional and thoughtful discussion of the impact of impending and/or current legislation on BFR programs is acceptable, solicitations or demands for political action are inappropriate for the forums.
- ❖ The forums should not be used to promote commercial enterprises or products of any kind.

Please report any rule violations to Jorie Porter at Marjorie.Porter@ars.usda.gov. Users whose posts violate the posting rules will either receive a warning or have their account shut down depending on the severity of the violation. Any second violation will result in a termination of their account.